











Office Assistant

Office Assistant

O Bhopal - Madhya Pradesh

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➢ Apply for this Opportunity

Description

Establishment Details

Establishment Name Red Rose Kinderkarten Society Establishment Code E04242300038

Private Sector 550 Establishment Type Establishment Strength 6 Registration Type Society Working Days

1 Operating states

Locations

Address Line 1 Berasia Road Address Line 2

Bhopal city District Bhopal Madhya Pradesh 462001 State Pin Code

Minimum Qualification Required

Qualification Type	Eligibility Criteria(Min. Qualification)	Minimum Qualification	Category/Sector	Specialization
Educational Qualification	-	8th		And pursuing continuous regular schooling

Course Details

Course Name Office Assistant Is NAPS Yes

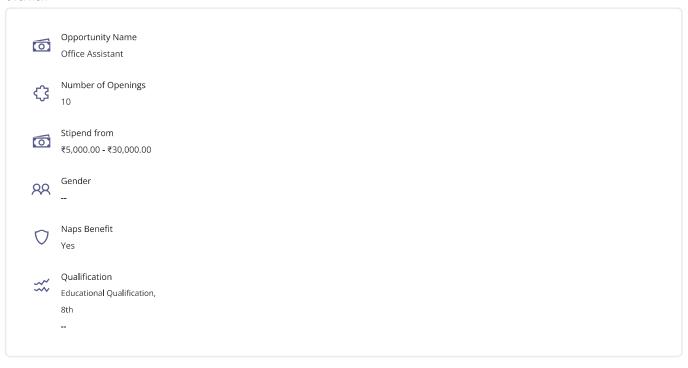
Management & Entrepreneurship and Sector Optional Type Professional Skills

360 Days Duration

Training Duration

360 Days

Overview



Acts and Guidelines

NAPS 2.0 Guidelines issued dated : 25-08-2023

Apprentices Act 1961

Apprenticeship Rule 1992

Apprenticeship Rules (Amendment)-2019

NAPS GuideLines

Guidelines for framing Courses

Guidelines for BTP

Guidelines for TPA

Variant for BTP eligibility

 $\underline{\mathsf{SoP}}\,\mathsf{for}\,\mathsf{Basic}\,\mathsf{Training}\,\underline{\mathsf{Partner}}\,\mathsf{registration}\,\mathsf{under}\,\mathsf{Designated}\,\mathsf{Trade}$

Gazette Notification regarding Apprenticeship (Amendment) Rules, 2024.Dated: 19th April, 2024

Authorities and Framework

Authorities under Apprenticeship

Role of Agencies

Corrigendum of CAC Gazette Notification

CAC Gazette Notification

SSC's CEO as JAA

SSC CEO & APPS SPOC

Notices and Advisories

National Apprenticeship Promotion Scheme (NAPS) Claim Payout Process - Designated Trade

SOP for Claims Verification Process by SSCs

Clarification on Reimbursement under NAPS

OM for category of Apprentices

Modalities for Apprentices as placed

SOP for NAPS Claims and Reimbursement

CSR funds utilization under Apprenticeship Act

NAPS Continuation OM dated 06-04-2020

SoP for Apprenticeship during COVID-19

DO on sending notifications to industries under Apprenticeship Act

Apprenticeship Promotion across Central Ministries and Departments.

Office Order on PM National Apprenticeship Mela (PMNAM)

Mapping of Establishment's account with MSDE's new Account No.

Request for Proposal (RFP) under Pradhan Mantri Kaushal Vikas Yojana 4.0 (2023-24).

Advisory and Frequently asked Questions (FAQ) Aadhaar - Based Payment Bridge System (ABPS)

SOP for TPA Name change

Approved Courses

<u>Apprenticeship Courses</u>

Apprenticeship Curriculum Template

<u>Apprenticeship Curriculum Template-guidelines</u>

Sample - Apprenticeship curriculum

<u>Degree Apprenticeship Curriculum template</u>

<u>Degree Apprenticeship Curriculum Guidelines</u>

Standard Operating Procedure (SoP) for seeking approval for Optional Trade Courses having duration Exceeding One Year

Apprenticeship Examination

Guidelines for Assessment under Optional Trades

<u>Guidelines on Optional Trades Assessment Fee</u>

Schedule of AITT 114

Revised Schedule of AITT 114

Schedule of AITT 115

Schedule of AITT 116

Schedule of AITT 117

Schedule of AITT 118

